

Schedule No. 4 to By-law No. 2005-0067

Class of Licence:	GROUND PASSENGER TRANSPORTATION	
Type of Licence:	Taxicab Broker Taxicab Owner Taxicab Driver Accessible Taxicab Owner Accessible Taxicab Driver	Limousine Owner Limousine Driver
Purpose:	Public Safety and Consumer Protection to ensure Motor Vehicles are in a safe condition for use by the public and that fair business practices are being employed.	

INSPECTIONS

18.1 The issuing of a Taxicab Owner's Licence shall be subject to:

- 18.1.1 a mandatory annual Motor Vehicle Inspection by the Ministry of Transportation;
- 18.1.2 a Motor Vehicle Inspection at any time by the Town; and
- 18.1.3 an inspection of the Taxicab Meter by the Town.

18.2 The issuing of a Limousine Owner's Licence shall be subject to:

- 18.2.1 an annual Motor Vehicle Inspection by the Ministry of Transportation; and
- 18.2.2 a Motor Vehicle Inspection at any time by the Town.

CONVEYANCE TO AIRPORT OR UNDER SPECIAL CIRCUMSTANCES

18.3 This by-law does not apply in respect of taxicabs conveying property or passengers from any point within the Town:

- 18.3.1 to an airport situated outside the Town if the airport is owned and operated by the Crown in right of Canada and the taxicab bears a valid and subsisting plate issued in respect of the airport under the Government Airport Concession Operations Regulations made under the Department of Transport Act (Canada); or
- 18.3.2 to an airport that is operated by a corporation or other body designated by the Governor in Council as a designated airport authority under the Airport Transfer (Miscellaneous Matters) Act (Canada) and the taxicab bears a valid and subsisting permit or licence issued by the designated airport authority; or
- 18.3.3 if the purpose of the conveyance is to transport Persons with physical, emotional, or mental disabilities to any point outside the Town; or
- 18.3.4 if the conveyance is made pursuant to a written contract for the use of a taxicab with respect to which a valid and subsisting licence has been issued under a by-law passed under Section 156 of the Municipal Act, 2001 by the municipality in which the conveyance begins or ends.

- 18.4 The provisions of this by-law do not apply to a Limousine engaged in the conveyance of goods or passengers from any point within the Town to an airport owned and operated by the Crown in right of Canada.

TAXICAB or LIMOUSINE DRIVER'S LICENCE

- 18.5 Every applicant or Licensee of a Taxicab or Limousine Driver's licence shall:
- 18.5.1 submit a current Medical Certificate stating that the applicant or Licensee is in good health and fit to operate a Motor Vehicle within thirty (30) days of application;
 - 18.5.2 produce two (2) pieces of identification, one (1) of which contains a photograph to the satisfaction of the Issuer of Licences;
 - 18.5.3 submit a current Ontario Driver's Licence Abstract from the Ministry of Transportation obtained within thirty (30) days of application;
 - 18.5.4 submit a copy of a Security Clearance Request issued by the Halton Regional Police Service or the Police Service in the jurisdiction in which the individual resides, obtained within thirty (30) days of application; and
 - 18.5.5 submit two (2) passport size photographs to the satisfaction of the Issuer of Licences or agree to have a photograph taken by the Town upon request;
 - 18.5.6 submit for examination and copy a valid Ontario Driver's Licence; and
 - 18.5.7 submit a letter of employment with a licensed company.

WRITTEN TEST

- 18.6 Every applicant or Licensee of Taxicab or Limousine Driver's licence shall:
- 18.6.1 successfully complete a written test set by the Issuer of Licences relating to the provisions of this by-law; and the geography, landmarks, or sites of the Town.
 - 18.6.2 achieve a mark of at least seventy-five percent (75%) on the first attempt; achieve a mark of at least eighty-five percent (85%) on the second attempt; or achieve a mark of at least ninety percent (90%) on any subsequent attempt.

AUTOMATIC SUSPENSION

- 18.7 Every Taxicab or Limousine Driver's licence shall be suspended without hearing when:
- 18.7.1 the driver's licence issued under the Highway Traffic Act has been cancelled, suspended, revoked, or has expired effective on the date of such cancellation, suspension, revocation, or expiration under the Highway Traffic Act;
 - 18.7.2 the insurance policy of a Taxicab or Limousine Driver has expired, been cancelled, or otherwise changed effective on the date of such expiration, cancellation, or change.

RE-INSTATEMENT

18.8 A Taxicab or Limousine Driver's licence may be re-instated upon receipt of verification that a driver's licence issued under the Highway Traffic Act or Motor Vehicle Insurance has been re-instated.

OWNER'S PLATE

18.9 Every Taxicab and Limousine Owner shall:

18.9.1 display an Owner's Plate bearing a number provided by the Town;
and

18.9.2 locate such plate on the rear of the Motor Vehicle in a visible place.

TRANSFERABILITY

18.10 Every Taxicab or Limousine Owner may transfer a licence and Plate from one Motor Vehicle to another Motor Vehicle provided that:

18.10.1 all required documentation is provided to the Town;

18.10.2 a re-inspection fee is submitted and a Town inspection of the replacement Motor Vehicle is completed;

18.10.3 all requirements of this by-law are met; and

18.10.4 a replacement licence is obtained from the Issuer of Licences.

18.11 Every Taxicab and Limousine Driver shall,

18.11.1 each day before commencement and upon completion of the operation of the Motor Vehicle examine the Motor Vehicle for mechanical defects, and for interior or exterior damage to the Motor Vehicle, and report to the Owner forthwith any defects or where the Motor Vehicle fails to meet the requirements of this by-law to the Owner;

18.11.2 keep a daily trip sheet showing:

18.11.2.1 the name of the Taxicab or Limousine Driver, the date and the Owner's Plate number;

18.11.2.2 the location and time of the beginning and end of every trip made; and

18.11.2.3 the amount collected for each trip;

18.11.3 during working hours be properly dressed, neat and clean in appearance, and behave courteously to passengers;

18.11.4 provide reasonable assistance to all passengers and their belongings as is needed to allow egress to and from the taxicab or Limousine;

18.11.5 immediately upon the termination of each engagement search the taxicab or Limousine and forthwith deliver any property left or lost in it by the passenger to the nearest Police Station;

- 18.11.6 at all times when operating a taxicab or Limousine display his driver's licence in such a manner that the same is clearly visible and readable by any passengers therein;
 - 18.11.7 at all times when operating a taxicab;
 - 18.11.7.1 display a tariff card supplied by the Town in such a manner that the same is clearly visible and readable by any passenger; and
 - 18.11.7.2 engage the Taxicab Meter at the commencement of the trip when the passenger enters the Motor Vehicle or before the passenger enters the Motor Vehicle only after notifying the passenger upon arrival, and shall keep the Taxicab Meter engaged throughout the trip.
 - 18.11.8 upon request give a passenger a receipt showing his name, driver's licence number, and Owner's licence number;
 - 18.11.9 drive the taxicab or Limousine in the most direct route to the point of destination unless the passenger directs otherwise; and
 - 18.11.10 report forthwith to the Owner of the Motor Vehicle any damage, accident or collision occasioned during the operation of the taxicab or Limousine.
- 18.11 No Taxicab or Limousine Driver shall,
- 18.11.1 operate a Taxicab or Limousine without an Owner's Plate displayed on the taxicab or Limousine in the manner prescribed under this by-law;
 - 18.11.2 operate a taxicab or Limousine unless the taxicab or Limousine meets all requirements of this by-law;
 - 18.11.3 operate a taxicab or Limousine with luggage or any objects, material or property therein obstructing his view;
 - 18.11.4 carry in the taxicab or Limousine a greater number of Persons than the manufacturer's rated seat capacity for the Motor Vehicle;
 - 18.11.5 take, convey, or possess any liquor except in accordance with the Liquor Licence Act;
 - 18.11.6 charge a tariff that is not in accordance with the appropriate tariff set out in this by-law;
 - 18.11.7 operate a taxicab and take on an additional fare after the taxicab has been engaged by a passenger except at the request or the consent of the passenger already in the taxicab;
 - 18.11.8 operate a taxicab when the Taxicab Meter does not operate properly or has not been adjusted in accordance with the existing current rates set out in this by-law; and
 - 18.11.9 operate a taxicab when the Taxicab Meter seal is improperly affixed or sealed.

TAXICAB or LIMOUSINE OWNERS REQUIREMENTS

18.12 Every Owner of a taxicab or Limousine shall:

- 18.12.1 obtain a separate licence for each taxicab or Limousine;
- 18.12.2 submit a copy of valid liability insurance as required under the Compulsory Automobiles Insurance Act in the amount not less two million dollars (\$2,000,000.00), with an endorsement that notice in writing at least ten (10) days prior to cancellation, expiration or variation thereof will be given to the Town by the insurance underwriter;
- 18.12.3 within five (5) days, notify the Issuer of Licences of every accident involving the Motor Vehicle and furnish to the Town a copy of any report of the accident filed as required under the Highway Traffic Act; and
- 18.12.4 maintain a current record of all drivers operating the taxicab or Limousine and provide such list to the Issuer of Licences upon request.
- 18.12.5 provide and maintain in or on each Motor Vehicle the following:
 - 18.12.5.1 a fully inflated spare tire in good condition;
 - 18.12.5.2 the tools required to change a tire;
 - 18.12.5.3 a tariff card issued by the Town setting out in full the tariff of fares authorized under this by-law; and
 - 18.12.5.4 a holder for the Driver's Licence affixed in a manner that the same is readable by the passengers.
- 18.12.6 maintain the exterior of the taxicab or Limousine in sound condition, clean, in good repair, free from body damage and a well-maintained exterior paint finish free from rust, holes or cracks;
- 18.12.7 maintain the interior of the Motor Vehicle in a clean and dry condition and in good repair;
- 18.12.8 maintain a trip record in accordance with this by-law for at least twelve (12) months;
- 18.12.9 when the Motor Vehicle is disposed of or ceases use as a taxicab or Limousine, forthwith remove from the said Motor Vehicle the roof light, Taxicab Meter, all identifying decals or markings, fender numbers and any other items that make the Motor Vehicle appear to the public to be a taxicab or Limousine;
- 18.12.10 forthwith repair any damage or mechanical defect in the Motor Vehicle reported to him by a Taxicab Driver;

18.13 No Owner of a taxicab shall:

- 18.13.1 exhibit or display on or about the Motor Vehicle any number other than:
 - 18.13.1.1 that upon the number plate furnished under the Highway Traffic Act;

18.13.1.2 that upon the plate as provided by the Town; and

18.13.1.3 that which is otherwise specifically provided in this by-law.

18.14 No Owner of a taxicab or Limousine shall:

18.14.1 make any material changes, alterations or additions to the taxicab or Limousine on the basis of which the licence was issued without the express written consent of the Town;

18.14.2 employ or permit any Person not licensed under this by-law as a driver to operate the taxicab or Limousine;

18.14.3 require any Person to operate the taxicab or Limousine for more than twelve (12) consecutive hours, or six (6) consecutive days;

18.14.4 assign his licence so as to detract or derogate from his obligations under this by-law;

18.14.5 knowingly operate or permit to be operated a Motor Vehicle for which he is the Owner with mechanical defects;

18.14.6 require or permit a Taxicab or Limousine Driver to operate the taxicab or Limousine when that Person's ability to operate the Motor Vehicle is impaired by fatigue, illness, alcohol, drugs or otherwise; and

18.14.7 allow or permit the taxicab or Limousine licence to be displayed upon any Motor Vehicle other than the Motor Vehicle on the basis of which the licence was issued by the Town.

TAXICAB OWNER ADDITIONAL REQUIREMENTS

18.15 Every Owner of a taxicab shall provide and maintain in or on each Motor Vehicle the following:

18.15.1 the assigned Owner's Plate number affixed on both front fenders, not more than 8 cm below the top of the fender;

18.15.2 a Taxicab Meter for the registering of distance travelled and computing fares to be paid and each Taxicab Meter shall be:

18.15.2.1 identified with a serial number;

18.15.2.2 inspected by the Town and tested over a measured distance when requested by an Officer or the Issuer of Licenses;

18.15.2.3 illuminated;

18.15.2.4 supported in a raised position clear of the dashboard and in plain unobstructed view for any passenger;

18.15.2.5 adjusted in accordance with the tariff prescribed by this by-law to an accuracy within thirty (30) meters on a measured kilometre and within ten (10) seconds over three minutes on waiting time charges and sealed by an Officer; and

- 18.15.2.6 kept in good operating condition at all times and not used when defective in any way or when the seal is not intact and
- 18.15.3 an electric sign securely attached to the roof and such sign shall:
 - 18.15.3.1 display the name and telephone number of the Taxicab Broker with whom the said taxicab is associated; and
 - 18.15.3.2 be connected to the Taxicab Meter in such a manner that the sign is not illuminated when the Taxicab Meter is engaged in a fare and illuminated when the Taxicab Meter is not engaged with a fare.

LIMOUSINE OWNER ADDITIONAL REQUIREMENTS

18.16 Every Limousine Owner and Limousine driver shall:

- 18.16.1 only provide Limousine service on a prearranged basis in accordance with this by-law;
- 18.16.2 not use or maintain the Limousine or any facilities which are in any way connected or affiliated with any Taxicab Broker licensed under this by-law; and
- 18.16.3 not solicit Limousine service in any public place.

TAXICAB BROKER

18.17 Every Taxicab Broker shall:

- 18.17.1 maintain an office within the Town from which the taxicab brokerage business is conducted;
- 18.17.2 require all Taxicab Owners who have entered into arrangements for brokerage services to use the same design, shape and colour scheme of roof sign that shall include the name and telephone number of the Taxicab Broker;
- 18.17.3 maintain a record of every Taxicab Owner that has entered into any arrangement for brokerage services;
- 18.17.4 maintain a record of each taxicab dispatched on a trip, the time and date of receipt of the order, the pickup and destination location, and shall retain the records for twelve (12) months;
- 18.17.5 inform a prospective customer of the approximate time of any delay before accepting the order;
- 18.17.6 carry on business twenty-four (24) hours a day, seven (7) days a week to provide taxicab services within the Town; and
- 18.17.7 display a copy of this by-law and the notice of any proposed change thereto received from the Issuer of Licenses in a conspicuous location in every place of business from which the brokerage is operated.

18.18 No Taxicab Broker shall,

- 18.18.1 accept orders for, or in any way dispatch, or direct orders to a

Taxicab;

18.18.1.1 when the activity would be a contravention of any of the provisions of this by-law;

18.18.1.2 where the Taxicab Owner is not properly licensed under this by-law; or

18.18.1.3 where the fare is not in accordance with the provisions of this by-law;

18.18.2 possess or use a scanner or radio that is capable of monitoring any other Taxicab Broker's radio frequency.

SCHEDULE OF TARIFFS - Taxicab

18.19 The tariff rates for taxicabs including the Goods and Services Tax (GST) are:

Maximum Rates

Drop Charge Rate	\$ 2.85
Each Kilometer	\$ 1.43
Waiting while engaged - for each minute or part thereof	\$ 0.32
- for each hour	\$19.25

18.20 A Taxicab Driver and passenger may agree to a flat rate when the trip destination is over five (5) kilometers outside of the Town.

18.21 A reduced fare rate of twenty per cent (20%) off the regular rates shall apply to Persons over the age of sixty-five (65) years upon presentation of an Old Age Security Card or a Town-issued verification card and also to Persons who are legally blind upon presentation of proof or a Town-issued verification card.

SCHEDULE OF TARIFFS – Limousine

18.22 The tariffs for Limousines including the Goods and Services Tax (GST) are:

Minimum hourly rate	\$40.00
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ACCESSIBLE TAXICAB OR LIMOUSINE OWNER

18.23 In addition to the requirements of a Taxicab Owner or Limousine Owner an Accessible Taxicab or accessible Limousine Owner shall:

18.23.1 ensure the Motor Vehicle is approved as an Accessible Motor Vehicle by the Ministry of Transportation and provides written proof of same to the Issuer of Licences; and

18.23.2 affix the Owner's Plate displaying the International symbol of disabled Persons on the rear of the Motor Vehicle.

ACCESSIBLE TAXICAB OR LIMOUSINE DRIVER

18.24 In addition to the requirements of a Taxicab Driver or Limousine driver an Accessible Taxicab or accessible Limousine driver shall:

18.24.1 complete a driver improvement and sensitivity training program and provide written proof of same to the Issuer of Licences;

- 18.24.2 unless otherwise engaged, serve the first Person unable to board regular taxicabs due to a physical disability upon request;
 - 18.24.3 offer assistance as required to a disabled Person entering or exiting the Motor Vehicle;
 - 18.24.4 ensure that a wheelchair is properly secured in the area so provided; and
 - 18.24.5 ensure that the seatbelt is properly secured.
- 18.25 No Person shall drive an Accessible Taxicab or accessible Limousine who has not submitted documentation verifying that the provisions of this by-law have been complied with to the Town.